



Welfare Client Data Systems
Board of Directors' Meeting

Date: Friday, March 13, 2015
Time: 12:00 P.M. to 2:00 P.M.
Location: Library Galleria, 828 I Street, East Room, Sacramento
Attendees: County Directors and/or Delegates CWDA
Alameda, Lori Cox Christiana Smith
Alameda, Don Edwards
Contra Costa, Kathy Gallagher First Data Staff
Fresno, Delfino Neira Diane Alexander
Orange, Mike Ryan Karen Tinucci
Placer, Linda Patterson
Sacramento, Ann Edwards HP Enterprise Services, Inc.
San Diego, Rick Wanne (Co-Chair) Chris Van Vlack
San Francisco, Trent Rhorer
San Luis Obispo, Lee Collins OSI
San Luis Obispo, Kevin Smith Kristine Dudley
San Mateo, Iliana Rodriguez Kurtis Knapp
Santa Barbara, Daniel Nielson
Santa Clara, Robert Menicocci WCDS Staff
Santa Clara, Umesh Pol Henry Arcangel
Santa Cruz, Cecilia Espinola Lynn Bridwell
Solano, Angela Shing Stacey Drohan
Sonoma, Jerry Dunn Sheila Lossner
Tulare, Francena Martinez Steve Maciel
Tulare, Juliet Webb Jo Anne Osborn
Ventura, Barry Zimmerman (Co-Chair) Hali Reyes
Yolo, Nancy O'Hara Rodain Soto

OPEN SESSION

- 12:00 1. Call to Order by WCDS Co-Chair and Introductions (Barry Zimmerman)
12:02 2. Agenda Review and Comments by WCDS Co-Chair (Barry Zimmerman)
12:05 3. Approval Items
3.1 Board of Directors' Draft Meeting Minutes, 2/20/15 - Attachment 3.1 (Barry Zimmerman)



**4. Action Item(s)**

12:06 **5. Portfolio Review**

- 5.1 Upcoming Releases / Change Requests - Attachment 5.1 (*Hali Reyes, Lynn Bridwell*)
- 5.2 Strategic Goals – Attachment 5.2 (*Rodain Soto*)

12:40 **6. Discussion Item(s)**

- 6.1 CalHEERS (*Hali Reyes*)
- 6.2 Translation of State Forms (*Hali Reyes*)
- 6.3 Transition Activities – Attachment 6.3 (*Henry Arcangel, Steve Maciel*)

1:00 **7. OSI Updates** (*Kristine Dudley, Kurtis Knapp*)

- 7.1 Annual Audit Process

1:10 **8. HP Updates (Chris Van Vlack)**

- 8.1 Operational Excellence Scorecard – Attachment 8.1
- 8.2 CalWIN Technical Brief Newsletter – Attachment 8.2
- 8.3 Proactively Share Release Known Issues with Counties, Process – Attachment 8.3

1:25 **9. Open Session Adjournment by Co-Chair** (*Barry Zimmerman*)

**CLOSED SESSION**

1:25 **10. Approve**

- 10.1 CSAC Budget FY2015/2016 - Attachments 10.1 (*Steve Maciel*)
  - *Note: Initially reviewed and approved by the WCDS Board of Directors' Executive Committee on March 5, 2015.*

1:30 **11. Discussion**

- 11.1 Strategic Goal 1, Predictive Analytics, Next Steps – Attachment 11.1 (*Hali Reyes*)
  - Gap Funding
- 11.2 CalHEERS Renewals (*Hali Reyes, Barry Zimmerman*)

1:45 **12. Informational Items**

- 12.1 First Data Quality Assurance Executive Summary Report – Attachment 12.1 (*Karen Tinucci*)
- 12.2 SAWS Executive Steering Committee Meeting Update (*Hali Reyes*)

1:55 **13. Closed Session Adjournment and Next Meetings** (*Barry Zimmerman*)

- 13.1 Board & Other Meetings Schedule
  - Next Board of Directors' Meeting, April 10, 2015, from 12:00 PM to 2:00 PM, Library Galleria, 828 I Street, East Room, Sacramento
  - Strategic Planning Meeting, June 10, 2015 from 9:00 AM to 3:00 PM, Sacramento (Venue TBD)



## PUBLIC NOTICE

This is a regularly scheduled meeting of the WCDS Board of Directors that generally occurs monthly from 12:00 P.M. to 2:00 P.M. at the address noted above. The meeting dates for 2015 are as follows: January 16, February 20, March 13, April 10, May 15, June 12, August 14, September 11 and November 13; there are no meetings for the months July, October and December.

Agendas and Materials: Agendas and most supporting materials are available on the CalWIN website at <http://www.calwin.org/bod.asp>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 A.M. and 5:00 P.M., Monday through Friday, at 950 Iron Point Road, Folsom, CA 95630.

Supplemental Materials: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in WCDS offices at 950 Iron Point Road, Folsom, CA, during normal business hours.

Disabled Accommodation: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact Stacey Drohan at (916) 608-3367 as soon as possible to ensure arrangements for accommodation.

Approval of Consent Items: Consent Items include routine financial and administrative actions and are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from Consent.

Public Comment: For any member of the audience desiring to address the Board on a matter on the agenda, please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. Closed session items may be added prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcomed to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.