

CalSAWS | Agenda for the California Statewide Automated Welfare System WCDS Subcommittee

Date:	Friday, August 14, 2020	Location:	Virtual Meeting
Time:	12:00 P.M. to 2:00 P.M.	Conference Call:	If using separate audio 1(323) 475-9970
		Conference ID:	279506016

Attendance:

	County	Member	Region
	Alameda	Lori Cox	1
	Alameda	Glenn Wallace	1
	Contra Costa	Kathy Gallagher	1
X	Fresno	Delfino Neira	4
X	Orange	Debra Baetz	5
X	Placer	Amanda Sharp	2
X	Sacramento	Ann Edwards	2
X	San Diego	Rick Wanne (Co-Chair)	5
	San Francisco	Trent Rhorer	1
	San Francisco	Dan Kaplan	1
X	San Luis Obispo	Devin Drake / Jill Powers	4
	San Mateo	Ken Cole	1
X	San Mateo	Deanna Abrahamian	1
	Santa Barbara	Daniel Nielson	5
X	Santa Clara	Robert Menicocci	1
X	Santa Clara	Angela Shing	1
X	Santa Cruz	Randy Morris / Julia Sheehan	1
X	Solano	Jerry Huber	1
	Solano	Marla Stuart	1
	Sonoma	Karen Fies	1
	Tulare	Anita Ortiz	4
X	Tulare	Vienna Barnes / Francena Martinez	4
	Ventura	Melissa Livingston	5
X	Yolo	Nolan Sullivan	2

12:00 P.M. – Convene Meeting of the WCDS Subcommittee

Topic

1. Call Meeting to Order

2. Roll Call and Confirmation of Quorum

3. Public Comment

Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

Action Items

4. Approval of the Minutes and review of the action items:
 - a. May 15, 2020 WCDS Subcommittee
 - Motion to Approve: Ann Edwards/Sacramento motioned. Deanna Abrahamian/San Mateo seconded.
 - In favor: FRS, ORG, PLA, SAC, SDG, SMT, SCL, SCZ, SOL, TUL, YOL
 - Abstain: SON (was not present for the 5/15/20 meeting)Motion carried.
-

Discussion Items

Special Recognition

Updates:

Karen Fies awarded and will be retiring October 2020.

5. COVID-19 Update (Lynn Bridwell)

Comments:

Update on COVID-19 series of activities that the counties have been working on.

All SAWS and DHCS collaborating to help DHCS identify the individuals who lost their eligibility and confirm the ones who did not. A working effort has been established to restore eligibility for the counties to review the cases and find specific circumstances to notify DHCS to accommodate, restore, or confirm eligibility for those recipients. DHCS will be performing reinstatement of coverage for many individuals who had not been reinstated (i.e. SSI individuals).

CalFresh has a series of allotments that will cover May, June, and July.

CDSS continues to request federal approval on a month by month bases, continuing over the next several months.

CalWIN continues to have extended availability hours on the weekends through December 2020.

Topic

Medi-Cal continuing renewals, marking them as “received” and “not processed” to help facilitate the mechanism that prevents batch discontinuance for renewal reasons. CalWORKS is running a special process on “unticked” months through the month of August. Another series of “unticking” will run as needed to capture any applications or other cases. Emergency allotments will continue to be issued.

Updates:

Restoration of Medi-Cal for the months of April, May, June, and July.

Next series of CalFresh allotments issued 9/12 and available for recipients on the 9/13.

6. Stakeholder Updates

a. CDSS

- No new updates.

b. DHCS

- No new updates.

c. OSI (Brandon Hansard)

- CalWIN Annual APD formally submitted to CMS on 8/5. Prior to submission, discussions with CMS to walk through the proposed submission to be streamlined and a more efficient review will be sustained. In addition, a walk through will be held with CMS and FMS in the next few weeks as soon as the CalWIN Implementation support contract negotiations are complete.

d. CWDA

- No new updates.
-

7. CalSAWS Updates

a. Schedule Review (Seth Richman)

b. Portal Mobile (Tom Hartman, Anna Chia, & Gaby Otis)

c. Amazon Connect (Danielle Benoit)

d. GA/GR (Joanne Osborn)

e. Conversion (Keith Salas & Paul Trisler)

f. OCAT (John Boule)

Comments:

Overall, the Migration Project is on time and on budget. Five of the eight core releases were completed in July. The Team has seen performance improvements of the LRS system and with the 15k users of almost 20% in the online system. On track for the next three core release in September, November, and January. C-IV and Implementation and Training is in process and moving according to plan. Imaging build has begun and preparing to start testing it.

Amazon Connect will be the solution for the CalSAWS IVR and Contact Center. The 61 Contact Center/IVR requirements are currently being worked through. Each requirement has been approved. Contact Center process to start in October 2020 for approval. Kick-off January 2021.

57 County solution that will not impact LA County's current GA/GR solution. Documenting and building the EBDC into the CalSAWS solution and eligibility portions. A 2-phase project has begun.

Topic

Phase 1 is critical in receiving changes that will meet the administration needs for GA/GR for the C-IV Counties. These projects are well underway and on time. Phase 2 is wrapping up the changes needed to support all 57 counties to include the CalWIN counties. With C-IV, there are eight changes that are in progress and will be completed in time for C-IV conversion and ultimately the C-IV UAT effort. Phase 2, documenting GA/GR rules as they are currently.

The Conversion is in the process of completing the Correspondence and Supported Services Epic (functional area of the application).

Updates:

The Deloitte contract will be officially approved by the Board 8/28.

All the items/dates listed on the OCAT timeline have been put into an amendment to contract between JPA and Cambria that will be sent to the JPA Board on 8/28 for approval.

Questions:

Jennifer Tracy (Advocates group): Will advocates be able to participate in any of the upcoming UCD session or requirement review sessions or is that just the one meeting on the 19th?

Answer: It will be discussed during the 8/19 meeting of how and when advocates will be involved.

Marla Stuart/Solano: Will there be opportunities from counties to be involved in the Portal/Mobile requirements validation meetings in August?

Answer: Yes.

Amanda Sharp: Can you say more about the timeframe on the duplicates CIN cleanup?

Answer: The reports are currently on the web portals for all the counties in the data cleanup folders under each county that will be produced monthly. The communications protocol document is also on the web portal that explains how to use the report, all the data elements report represents and how it can be used in cleanup.

8. CalSAWS Procurement Updates (Mary Sabillo)

a. CalWIN OCM & Training

- Issued a notice of intent to announce the selection of Deloitte.

b. Central Print (Tom Hartman)

- Released the RFP on 7/8. The bidders conference was held and are expecting the contractors to have their proposals in 9/8.

9. Fiscal Update (Holly Murphy)

The final reconciliation and close out for FY19/20 is still in process but tracking and reporting is now focused on the new FY20/21. All premise items are now combined into single advanced planning documents so the funding now falls under the CalSAWS category.

Actuals to date include July and August invoices but do not account for pending claims to be submitted by the counties. The report includes allocated amounts, not the total approved funding due to certain policy items and contracts that are still in process. Those costs will remain unallocated until they are finalized.

Currently, projections include expected savings in the CalHEERS application maintenance funds, and LRS M&O hardware software based on prior year trends. As the actual costs and projections are updated, the reports will be refined.

For staffing, note that the FTE counts are broken down between the limited term contracts resources and the count staff assigned to the project.

The application maintenance hours include the "8,000 hours" a.k.a change bucket or M&E hours, plus, premise hours.

For contract details, note that several remedies associated with SLA are in process and expected to be resolved in the next month or so. It was also noted that annually, under the DXC contract, an additional 8,500 hours have been allotted for the year that is associated with the modernization work.

10. CalWIN Cloud Activities (Diane Alexander & Dawn Wilder)

Receive approval from Social Security administrator to move forward with some of the Cloud activities that are proposed for CalWIN. Utilizing cloud activity for various software testing and other activities.

Pop servers out of date and need to be refreshed, SSA has been approved.

Expect to move forward with GA/GR to move correspondents into the SAWS Cloud.

11. 2020/2021 WCDS Subcommittee Schedule

Directors in agreement to cancel September WCDS Subcommittee meeting and reconvene on November 13th. No action items nor key decisions.

12. Informational Items

- a. CalWIN Release Schedule (Lynn Bridwell)
 - Release 62 went in 8/8. Continue to monitor for any issues that arise. Preparation for Release 63 in the works, will be released in November.
- b. Policy Updates (Lynn Bridwell)
 - More focus for CalWIN specific items that are going to be implemented in the CalWIN. High profile policy items coming soon.
 - The projected implementation date is the date the code comes in, not the implementation date for the policy because that is for the December benefit month on the ABD and Flippers Medicare part B.
- c. Operations (Henry Arcangel)
 - Service NOW migration is being tracked carefully.
- d. Reporting Steering Committee Updates (Rodain Soto)
 - Project 55372 – Retirement of MR Legacy software targeted for October 2020.

13. Adjourn Meeting – Meeting adjourned at 1:27PM

ACTION ITEMS

ID	Open Date	Description of Action Item	Assigned	Due	Closed Date
106	8/9/19	WCDS Subcommittee project charter will go out as an informational item in the next meeting. <ul style="list-style-type: none"> Presented to Directors at the 11/13/2019 meeting with request for comments by Friday, 12/12. Close. See ID 110 for next steps. 	Diane Alexander	11/13/2019	11/13/2019
107	8/9/19	Update on CalWIN SSA SEQ Request <ul style="list-style-type: none"> Provided at 11/13/2019 meeting. Close. 	Diane Alexander	11/13/2019	11/13/2019
108	8/9/19	Counties have requested an official logo for CalSAWS Project. <ul style="list-style-type: none"> In progress. 	John Boule	11/13/2019	
110	11/13/2019	Review the draft WCDS Subcommittee Charter and provide comments to Stacey.drohan@calwin.org by 12/13/2019.	CalWIN Directors	12/13/2019	1/10/2020
111	11/13/2019	Develop a CalSAWS fact sheet (on what has been done, the development process, communication forums, who has been engaged) and present at the General Membership meeting on January 24 th .	John Boule	1/24/2020	1/24/2020
112	5/22/2020	Send CRFI to CalWIN counties to gather current Imaging inventory of equipment and software.	Henry Arcangel	TBD	

