



Open Session

**WELFARE CLIENT DATA SYSTEMS
BOARD OF DIRECTORS MEETING
AGENDA PACKAGE**

Friday, February 9, 2018
12:00 P.M. – 2:00 P.M.

Library Galleria
East Room
828 I Street
Sacramento, California 95814



Welfare Client Data Systems - Board of Directors' Meeting

Date: Friday, February 9, 2018

Time: 12:00 PM to 2:00 PM

Location: Library Galleria, East Room, 828 I Street, Sacramento, California 95814

Dial-in: (888) 330-1716; Access Code: 422 068 16

Attendees: County Directors and/or Delegates

- Alameda, Lori Cox CWDA – Christiana Smith
- Alameda, Carlos Sanchez
- Contra Costa, Kathy Gallagher DHCS
- Fresno, Delfino Neira Yingjia Huang
- Fresno, Esam Abed Sandy Williams
- Orange, Mike Ryan Robert Sugawara
- Placer, Linda Bridgman
- Sacramento, Ann Edwards DXC Technology
- San Diego, Rick Wanne Michael Cox
- San Francisco, Dan Kalamaras Chris Van Vlack
- San Francisco, Trent Rhorer
- San Luis Obispo, Devin Drake First Data
- San Luis Obispo, Amber Adcock Crystal Cooper
- San Mateo, Maria De Anda Marianne Kennedy
- San Mateo, Nicole Pollack Karen Tinucci
- San Mateo, Mike Wentworth
- Santa Barbara, Daniel Nielson Infosys
- Santa Clara, Robert Menicocci Ajeet Mohanty
- Santa Clara, Umesh Pol (Co-Chair) John Santucci
- Santa Cruz, Ellen Timberlake
- Solano, Angela Shing OPAC Co-Chairs
- Sonoma, Karen Fies Bernadette Casino, San Francisco
- Tulare, Juliet Webb Mary Sabillo, Sacramento
- Tulare, Danny Rockholt
- Ventura, Barry Zimmerman (Co-Chair) OSI
- Yolo, Nolan Sullivan Suman Biswas
Kristine Dudley
- CalACES – John Boule
- C-IV – Tom Hartman WCDS Staff
- LRS – Hayward Gee Henry Arcangel
Lynn Bridwell
Stacey Drohan
Dan Kalamaras
Jo Anne Osborn
Rodain Soto
- CDSS
- Todd Bland
- Raquel Givon
- Virginia Lugo



OPEN SESSION

- 12:00 **1. Call Meeting to Order by WCDS Co-Chair and Introductions** *(Barry Zimmerman)*
- 12:02 **2. Agenda Review and Comments by WCDS Co-Chair** *(Barry Zimmerman)*
- 12:03 **3. Meeting Minutes Approval** *(Barry Zimmerman)*
3.1 Board of Directors' Draft Meeting Minutes, 11/3/2017 – Attachment 3.1
3.2 Board of Directors' Draft Meeting Minutes, 1/12/2018 – Attachment 3.2
3.3 Board of Directors' Draft Meeting Minutes, 2/1/2018 – Attachment 3.3
- 12:05 **4. OSI Updates** *(Kris Dudley)*
- 12:15 **5. CWDA Updates** *(Christiana Smith)*
- 6. Approval / Decision / Action Item(s)**
- 12:25 6.1 Approve hiring a consultant to support the CalSAWS Executive Committee in development of a governance structure for migration activities *(Barry Zimmerman)*
- 7. Discussion Item(s)**
- 12:30 7.1 Review of Transactions for Compliance *(Barry Zimmerman)*
7.1.1 Independent auditing firm update
7.1.2 Establish a Fiscal Oversight Committee (County Members)
7.1.3 Outline next steps
- 12:45 **8. CalWIN Reporting Executive Steering Committee, Meeting Update** *(Rodain Soto)*
- 12:50 **9. Portfolio Review**
9.1 Strategic Updates – Attachment 9.1 *(Rodain Soto)*
9.2 Portfolio Updates – Attachments 9.2 *(Lynn Bridwell)*
- 10. DXC Technology Updates - None**
- 11. Informational Item(s) - None**
- 1:00 **12. Open Session Adjournment by Co-Chair** *(Barry Zimmerman)*

CLOSED SESSION

- 1:00 **13. First Data QA Update** *(Karen Tinucci)*



1:10 **14. QA Vendor Transition Update** *(Henry Arcangel, Marianne Kennedy)*

1:20 **15. Discussion**

- 15.1 CalSAWS Single-System Planning *(Dan Kalamaras and Kristine Dudley)*
 - 15.1.1 CalSAWS Staffing / Hiring
 - 15.1.2 Decision-making authority for WCDS Representatives on the CalSAWS Executive Committee
- 15.2 WCDS Organizational Update *(Dan Kalamaras, Umesh Pol, Barry Zimmerman)*
 - 15.2.1 Transition *(Dan Kalamaras)*
 - 15.2.2 Recruitment of the following WCDS positions *(Dan Kalamaras, Umesh Pol, Barry Zimmerman)*
 - Administrative Deputy Director
 - Director of Finance
 - Executive Director
- 15.3 IAPDU *(Dan Kalamaras)*
- 15.4 Review Credits/Audit/Operational Account/Refund *(Dan Kalamaras)*

16. Approval / Decision / Action Item(s) - None

1:55 **17. Informational Item(s)**

- 17.1 WCDS Updates – Attachment 17.1 *(Dan Kalamaras)*

2:00 **18. Closed Session Adjournment and Next Meetings** *(Barry Zimmerman)*

- 18.1 Board & Other Meetings Schedule
 - Board of Directors Meeting, 3/9/2018, Library Galleria

ACTION ITEMS

ID	Open Date	Description of Action Item	Assigned to	Due	Closed Date
75					



MEETING MINUTES

Welfare Client Data Systems Board of Directors' Meeting

Date: Friday, November 3, 2017
Time: 12:00 PM to 2:00 PM
Location: Library Galleria, East Room, 828 I Street, Sacramento, California 95814
Dial-in: (888) 330-1716; Access Code: 422 068 16

Attendees:	<i>County Directors and/or Delegates</i>		<i>DHCS</i>	
	Alameda, Lori Cox		Yingjia Huang	
	Contra Costa, Kathy Gallagher		Sharon Silvas	T
	Fresno, Delfino Neira	X	Sandy Williams	
	Fresno, Esam Abed	X	Robert Sugawara	
	Orange, Mike Ryan	X		
	Placer, Linda Bridgman	X	<i>DXC Technology</i>	
	Sacramento, Mary Sabillo for Ann Edwards	X	Michael Cox	
	San Diego, Rick Wanne		Chris Van Vlack	X
	San Francisco, Dan Kalamaras	X		
	San Francisco, Trent Rhorer		<i>First Data Staff</i>	
	San Luis Obispo, Devin Drake		Diane Alexander	T
	San Luis Obispo, Amber Adcock		Karen Tinucci	T
	San Mateo, Iliana Rodriguez			
	San Mateo, Maria De Anda	X	<i>LRS – Michael Sylvester</i>	
	Santa Barbara, Daniel Nielson			
	Santa Clara, Robert Menicocci		<i>OPAC Co-Chairs</i>	
	Santa Clara, Umesh Pol (Co-Chair)	X	Bernadette Casino, San Francisco	T
	Santa Cruz, Ellen Timberlake	X	Mary Sabillo, Sacramento	
	Solano, Angela Shing			
	Sonoma, Karen Fies	X	<i>OSI</i>	
	Tulare, Juliet Webb		Suman Biswas	
	Tulare, Danny Rockholt	T	Kristine Dudley	T
	Ventura, Barry Zimmerman (Co-Chair)	X		
	Yolo, Nolan Sullivan	X	<i>WCDS Staff</i>	
			Lynn Bridwell	X
	<i>C-IV – Karen Rapponotti for Tom Hartman</i>	T	Stacey Drohan	X
			Sheila Lossner	T
	<i>CDSS</i>		Steve Maciel	X
	Todd Bland		Jo Anne Osborn	X
	Raquel Givon		Hali Reyes	X
	Virginia Lugo	T	Rodain Soto	X
	<i>CWDA – Christiana Smith</i>	X		



OPEN SESSION

- 12:00 1. **Call Meeting to Order by WCDS Co-Chair and Introductions** (*Umesh Pol*)
The meeting was called to order at 12:03pm; introductions followed.
- 12:02 2. **Agenda Review and Comments by WCDS Co-Chair** (*Umesh Pol*)
- DXC Data Center Transfer Update, Closed (*Hali Reyes, Chris Van Vlack*)
- 12:03 3. **Meeting Minutes Approval** (*Umesh Pol*)
3.1 Board of Directors' Draft Meeting Minutes, 9/15/2017 – Attachment 3.1
Motion: *Delfino Neira/Fresno motioned to approve the 9/15/2017 meeting minutes as written. Ellen Timberlake/Santa Cruz seconded. All in favor. Motion carried.*
- 12:05 4. **OSI Updates** (*Kris Dudley*)
- The SAWS Executive Steering Committee meeting was canceled; no updates to provide.
 - Communication has been widely distributed that EBT has been delayed until January 2018; no new date determined yet. Conversations are underway relating to considerations.
 - There is a County / State forum for single-system next week with Consortia county execs and State departments; CWDA and OSI are working on the agenda.
 - OSI had a walkthrough, with CMS and FNS, of the LRS-C-IV Migration D&I IAPDU this week; it went well.
- 12:15 5. **CWDA Updates** (*Christiana Smith*)
The OCAT integration is moving forward. CWDA has solicited county staff to volunteer on an Advisory team. Counties asked to contact Christiana if able to host the procurement and hold the contract for this statewide.
- A number of CalWIN Counties have reached out to LRS to request a demo of their system; a proposed date is 12/11. CWDA is working with the CalSAWS leadership team to coordinate that. More information will be shared next week. There will be more opportunities as we move forward.
- CWDA has met with program committees to provide a CalSAWS overview. OSI is developing a centralized site to share documents.
6. **Approval / Decision / Action Item(s) - None**
- 12:25 7. **Discussion Item(s)**
7.1 Sonoma County Wildfire Activities - Disaster CalFresh (*Hali Reyes*)
The consortium rallied and supported Sonoma overwhelmingly. Two daily calls were held with counties - one hosted by CDSS, the other by WCDS. Significant changes were made to the MyBCW portal within 48 hours to serve clients. A rotating call center was stood up to accept Sonoma's calls.



Over 4K calls have been taken to date. The call center closes today at COB. Karen Fies/Sonoma County sincerely thanked Counties for their support.

A handout of technical stats was distributed. Benefits are being executed as needed. Taking lessons-learned for any possible future event.

7.2 CalSAWS Single-System Planning Update (*Hali Reyes, Steve Maciel*)

Migration planning is underway, as best as we can, with current staff and funding not yet available. The IAPDU includes data mapping, test conversions, etc. An array of Statements of Work will be ready shortly and shared with OSI. The IAPDU has undergone multiple versions; a final version should be completed soon. The four CMS questions have been reviewed and accepted. A SOW for the county business process and external tools inventory workstream, as discussed at September's SPM, is near complete. The plan is to contract a third-party vendor review, from a county perspective. This is anticipated to be a 6-month process; funding is for the current FY so this needs to move quickly.

There are three positions for migration pre-planning included in the IAPDU - a Leader for pre-planning, a Technical Lead and a Business Lead. Recruitment announcements will be sent via CIT, statewide. There are also positions earmarked in the CalACES M&O agreement.

12:40 **8. CalWIN Reporting Executive Steering Committee, Meeting Update (*TBD*)**

The meeting will take place next week; no updates today.

12:50 **9. Portfolio Review**

9.1 Strategic Updates - Attachment 9.1 (*Rodain Soto*)

The Reporting Committee developed a Sharepoint site to share documents with Counties; counties may look-up meeting documents and current activities underway.

CalWIN, in partnership with Sacramento, presented at the CWDA Conference on MyBCW. The session was well attended and engaged. San Bernardino and C-IV were also co-presenters.

See presentation for activity updates on several areas discussed at SPM, including standardization.

Relaunching BI in November. WCDS is looking at ways to revive communication. We need to start decommissioning MRs.

Looking at our portfolio, there are no projects that conflict with single migration activities; all projects are enhancements (no significant architectural changes) or are regulatory driven. Detailed updates will be given at future OPAC and BOD meetings. Per Santa Clara, a chain management process should be considered to achieve maximum effectiveness.

Currently, the extracts that feed MR reports have different definitions from different places that we pull case status info from. The process WCDS is using will consolidate those to a single element for all reports. Our goal is to have standard definition available statewide.



9.2 Portfolio Updates – Attachments 9.2 (Lynn Bridwell)

Refer to the CalWIN Release Delivery Impact attachment.

R51, release date 11/13, includes AB403 CCR and is going well. WCDS is coordinating meetings with Foster Care SMEs, before and after the release, to review user guides. The annual CalWORKs homeless assistance project did not test correctly and, therefore, was pulled from the release and reassigned to R52.

R52/B implements in February and contains a lot of program and CC changes. 52b supports CalHEERS changes.

There are struggles with the CalHEERS allocation; OSI is aware and working with WCDS to resolve.

1:05 **10. DXC Technology Updates (Chris Van Vlack)**

DXC announced in October its combining of the public side of business with two other firms to form an independent company. In follow-up: There are no impacts to CalWIN or DXC staffing. A contract amendment is not anticipated; only an update to accounting systems with the new tax ID and payment address.

11. Informational Item(s) - None

1:15 **12. Open Session Adjournment by Co-Chair (Umesh Pol)**

CLOSED SESSION

Added Item – DXC Data Center Transfer Update (Hali Reyes, Chris Van Vlack)

No action.

1:15 **13. First Data QA Update (Karen Tinucci)**

No action.

1:25 **14. Discussion**

14.1 IAPDU Update (Hali Reyes, Steve Maciel)

No action.

14.2 Quality Assurance Services Procurement Update (Hali Reyes, Steve Maciel, Umesh Pol)

No action.

15. Approval / Decision / Action Item(s) - None

1:55 **16. Informational Item(s)**

16.1 WCDS Updates – Attachment 16.1 (Hali Reyes)



2:00 **17. Closed Session Adjournment and Next Meetings** (*Umesh Pol*)

17.1 Board & Other Meetings Schedule

- Board of Directors Meeting, 1/12/2018, Library Galleria

Meeting adjourned at 1:48pm.

ACTION ITEMS

ID	Open Date	Description of Action Item	Assigned to	Due	Closed Date
75					

DRAFT



MEETING MINUTES

Welfare Client Data Systems Board of Directors' Meeting

Date: Friday, January 12, 2018
Time: 12:00 PM to 2:00 PM
Dial-in: In-person Only
Location: Library Galleria, East Room, 828 I Street, Sacramento, California 95814

Attendees: *County Directors and/or Delegates*
**Director list updated 1/11/2018*

Alameda, Lori Cox	X	WCDS Staff	
Alameda, Carlos Sanchez	X	Stacey Drohan	X
Contra Costa, Kathy Gallagher	X	Sheila Lossner	X
Fresno, Delfino Neira	X	Steve Maciel	X
Orange, Mike Ryan	X	Hali Reyes	X
Placer, Linda Bridgman	X		
Sacramento, Ann Edwards	X	Leighton B. Koberlein, Counsel to Hali Reyes	X
San Diego, Rick Wanne	X		
San Francisco, Dan Kalamaras	X		
San Francisco, Trent Rhorer	X		
San Luis Obispo, Devin Drake	X		
San Mateo, Nicole Pollack	X		
San Mateo, Michael Wentworth	X		
Santa Barbara, Daniel Nielson	X		
Santa Clara, Robert Menicocci			
Santa Clara, Umesh Pol (Co-Chair)	X		
Santa Cruz, Ellen Timberlake	X		
Solano, Angela Shing	X		
Sonoma, Karen Fies	X		
Tulare, Juliet Webb	X		
Ventura, Barry Zimmerman (Co-Chair)	X		
Yolo, Nolan Sullivan	X		

OPEN SESSION

1. Call Meeting to Order by WCDS Co-Chair and Introductions (*Barry Zimmerman*)

The meeting was called to order at 12:05pm; introductions followed.

2. Agenda Review and Comments by WCDS Co-Chair (*Barry Zimmerman*)

No comments.



3. Public Comment (*Barry Zimmerman*)

No comments.

4. Approval of Agenda (*Barry Zimmerman*)

Motion: *Delfino Neira/Fresno motioned to approve the agenda. Ann Edwards/Sacramento seconded. All in favor. Motion carried.*

CLOSED SESSION

5. Performance Evaluation of at-will personnel in the following WCDS CalWIN Project positions (*Umesh Pol and Barry Zimmerman*)

- Administrative Deputy Director
- Director of Finance
- Executive Director

6. Discipline/Dismissal of at-will personnel in the following WCDS CalWIN Project positions (*Umesh Pol and Barry Zimmerman*)

- Administrative Deputy Director
- Director of Finance
- Executive Director

OPEN SESSION

Action Item: *Schedule a 2-hour call the week of 1/29 with the full Board (Directors only) to discuss the financial audit and establishing procedures, CalSAWS, the future of the WCDS Executive Director position and providing transition support.*

7. Announce Reportable Actions, if any, taken during Closed Session (*Barry Zimmerman*)

- Administrative Deputy Director – No reportable actions.
- Director of Finance – No reportable actions.
- Executive Director – The Executive Director resigned, effective Friday, 1/19/2018. The Board Co-Chairs will send notification to the State; the State can manage communication to Feds.

8. Discussion Item(s)

8.1 WCDS Financial Audit – Status and Next Steps (*Barry Zimmerman*)



The final cannot be issued because the engagement letter was never signed by the WCDS Executive Director (Hali Reyes). Dan Kalamaras/Interim Executive Director will sign, then the final may be issued.

There are several items associated with the audit that need to be discussed/addressed, such as validation of expenditures. The State has received the accounting of past WCDS expenditures, but a WCDS county will need to determine if the expenditures are allowable or not allowable according to federal, state and local governments. This will be an ongoing role for future expenses as well. Sacramento will ask their Auditor / Controller to take the lead on review of the account expenditures. The State may engage at a later date, but counties will reconcile first. The Consortium will be responsible for the refund of any expenditures deemed not allowable or exceeding Counties' general fund. The refund amount would be shared amongst counties. The exact refund amount, if any, is not yet known and is dependent on the review of Auditor / Controller.

The Board will also need to look at the WCDS operational structure; perhaps provide oversight of the Executive Director's role, establish an audit committee – have a more formal corporate structure.

There are three components in the State letter requiring WCDS follow-up: Validation of expenditures, formalized operational structure, established processes.

CSAC received the State letter. The CSAC board expressed concern and are considering no longer holding the WCDS account. If that happens, a county will need to be the holder of all WCDS finances, during transition into CalSAWS. The Board Co-Chairs will speak to Graham Knaus/CSAC to address concerns and provide clarification on what transpired.

9. Meeting adjournment and Next Meetings (*Barry Zimmerman*)

9.1 Board & Other Meetings Schedule

- Board of Directors Only Teleconference (to be scheduled for late January)
- Board of Directors Meeting , 2/9/2018, Library Galleria

Meeting adjourned at 2:30pm.

ACTION ITEMS

ID	Open Date	Description of Action Item	Assigned to	Due	Closed Date
75	1/12/2018	Schedule a 2-hour call the week of 1/29 with the full Board (Directors only) to discuss the financial audit and establishing procedures, CalSAWS, the future of the WCDS Executive Director position and providing transition support.	Stacey Drohan	ASAP	



DRAFT



Welfare Client Data Systems
Board of Directors' Teleconference

Date: Thursday, February 1, 2018
Time: 9:00 AM to 11:00 AM
Dial-in: (888) 330-1716, Access Code: 42206816

Attendees: County Directors and/or Delegates

Table with 3 columns: County Name, Attendance (X), and Staff/Delegates. Lists attendees from Alameda to Yolo counties, including staff from WCDS and CDSS.

OPEN SESSION

- 1. Call Meeting to Order by WCDS Co-Chair and Introductions (Umesh Pol)

The meeting was called to order at 9:00am; roll call followed.

- 2. Agenda Review and Comments by WCDS Co-Chair (Umesh Pol)

No added comments.



3. Public Comment (*Umesh Pol*)

Sheila Lossner, WCDS Administrative Deputy Director retires February 2, 2018.

4. Approval of Agenda (*Umesh Pol*)

Motion: *Delfino Neira/Fresno motioned to approve the agenda. Ann Edwards/Sacramento seconded. All in favor. Motion carried.*

5. Approval/Decision/Action Item(s) (*Umesh Pol*)

5.1 To enter in a MOU between WCDS and San Francisco City and County relating to services of Dan Kalamaras as the WCDS Interim Executive Director – Attachment 5.1

Motion: *Delfino Neira/Fresno motioned to approve the MOU between WCDS and San Francisco City and County relating to services of Dan Kalamaras as the WCDS Interim Executive Director. Kathy Gallagher/Contra Costa seconded. All in favor. Motion carried.*

5.2 Consider request from WCDS Director of Finance related to personnel action

Motion: *Rick Wanne/San Diego motioned to deny request from the WCDS Director of Finance related to personnel action. Nicole Pollack/San Mateo seconded. County-by-county vote taken. All in favor. Motion carried.*

6. Discussion Item(s)

6.1 WCDS Financial Audit (*Umesh Pol*)

6.1.1 Review of transactions for compliance

Sacramento County's Department of Finance recommends hiring an independent auditing firm to do the review. Possible options include engaging CWDA, OSI or CSAC's accounting / auditing firm. It was noted that OSI's contract with their auditor expires in mid-February. The Board Co-Chairs will contact CWDA first to inquire about engaging their accountant.

San Diego proposed forming a small group of counties to assist the independent audit firm, once contracted, in its review. Volunteers for the committee include: Rick Wanne/San Diego, Esam Abed/Fresno and Nolan Sullivan/Yolo.

6.1.2 Establish governing policies/procedures and oversight

Other aspects of the State's action plan letter include the need for more policies, procedures and oversight around WCDS' operational items.

It was agreed to form a Fiscal Oversight Committee (county members) to oversee WCDS - conduct financial reviews and ensure procedures are being followed. It was noted that CSAC has no oversight role of WCDS operations.



It was suggested to mirror CSACs policies.

We need to focus on outlining our plan for the State. Establishing the Fiscal Oversight Committee can be discussed at the 2/9 Board meeting.

6.2 CalSAWS Governance and Support for Executive Committee (*Umesh Pol*)

The CalSAWS Executive Committee met for the first time in January; the Committee includes representation from each Consortium. Ann Edwards/Sacramento and Barry Zimmerman/Ventura serve on this Committee on behalf of WCDS. Kathy Gallagher/Contra Costa also serves on the Committee in a different capacity.

A full governance structure for CalSAWS needs to be established by May, per the feds. CalACES recommends contracting a consultant to steer the Committee's work – providing project management and staff support. Betty Uzupis comes highly recommended. Directors are agreeable to hiring a consultant for the Committee with Betty serving in that capacity, permitting she has the bandwidth/time. Ann will inform Christiana Smith. There are funds for this transition work; funding would not run through WCDS' finances.

Approval of hiring a consultant for the CalSAWS Executive Committee will be ratified at the Board's 2/9 meeting.

The CalSAWS Executive Committee also requests that Directors determine the level of decision-making authority representatives have on behalf of their Consortium (or do representatives need to bring items to the full Board for decisions). The project's pace requires immediate decisions. C-IV and LRS reps have authority to make real-time decisions at CalSAWS planning meetings. WCDS Directors will discuss and set direction at the 2/9 BOD Meeting. Understanding the conditions of the APD structure could guide how to reach goals and make decisions quickly.

The CalSAWS leadership group meets next week; an update will be available for the 2/9 meeting.

6.3 Transition Support for WCDS Interim Executive Director (*Umesh Pol*)

With the departure of the WCDS Finance Director and Administrative Deputy Director, filling the project's fiscal gap is of highest priority to address. Tracy Berhel/Fiscal Specialist handles day-to-day operations. OSI offered assistance with APD items. Dan is aware of someone whose background includes extensive experience in this field, and direct history at CalWIN, that could be a fitting successor to the fiscal role; Dan will pursue this lead and report back at the 2/9 Board meeting.

Much work needs to be done around CalSAWS migration activities, including development of a staffing plan. There is funding for three WCDS positions, plus two more positions from OSI. Dan is gearing to staff these positions.

Sheila Lossner will be available after retirement as a consultant on an as-needed basis. We will need to establish a vehicle by which to contract her as a consultant. Some of her responsibilities will be reassigned



to the other Deputies and the Fiscal Specialist. It was noted that if a consultant is brought onboard, the QA contract may need to be amended.

- 6.4 Recruitment of the Following WCDS Positions (*Umesh Pol*)
 - 6.4.1 Administrative Deputy Director
 - 6.4.2 Director of Finance
 - 6.4.3 Executive Director

WCDS had contracted CPS HR to recruit for the Executive Director position when it was open several years ago. Kathy Gallagher will forward any information she has from that recruitment process to the Co-Chairs. Directors discussed options for all three positions currently open – Hire a firm to recruit for all three positions or solely the ED position (the ED would then recruit for the finance positions). With the ED role being so specialized, attracting qualified candidates is expected to be challenging. The recruitment approach taken is dependent on funding availability, recruitment costs, contracting mechanisms and the outcome of Dan’s conversation with the lead for the Fiscal role. Information will be collected in these areas over the next week and brought to the 2/9 Board meeting to help decide next steps.

CLOSED SESSION

7. No Closed Session Items.

OPEN SESSION

- 8. Meeting Adjournment and Next Meetings (*Umesh Pol*)
 - 8.1 Board & Other Meetings Schedule
 - Board of Directors Meeting, 2/9/2018, Library Galleria

Adjourned at 10:22am.

ACTION ITEMS

ID	Open Date	Description of Action Item	Assigned to	Due	Closed Date
75	1/12/2018	Schedule a 2-hour call the week of 1/29 with the full Board (Directors only) to discuss the financial audit and establishing procedures, CalSAWS, the future of the WCDS Executive Director position and providing transition support. <ul style="list-style-type: none"> • Done – Scheduled for 2/1/2018. Close. 	Stacey Drohan	ASAP	1/25/2018

Strategic Engagement, Tracking, & Integration

Strategic Goals Overall

February 09, 2018


Strategic Goal Highlights:


- CalWIN Business Intelligence Solution beginning next cycle of delivery for CalWIN Reports (MR legacy to BI). New focus on success criteria and service delivery.
- CalWIN Reporting Executive Steering Committee ShareCalWIN site available with current BI project list and MR to BI road map through 2019.
- CalWIN Reporting Executive Steering Committee engaged to map out Business Intelligence campaign to increase adoption and improve communication.
- Usability Portfolio Steering Committee ShareCalWIN site now available with Insight Gathering Deliverables, recommendations and proposed projects.
- WCDS Consortium counties attended LRS/CalACES overview and Demo.
- WCDS hosted CalACES for each consortia to share technical capabilities.


Strategic Planning and Process:

- WCDS/HPE Strategic Goal teams are planning 2018/19 direction and roadmap
- SG teams prioritizing potential Quick Wins and Long Term projects
 - SG1 – Standard Definitions, Standard Metrics Engine and MR to BI
 - SG2 – Usability Enhancement and CalACES convergence opportunity
 - SG3 – Standing up repository for Business/Data Definitions
- Data Governance and Information Quality Conference ideas and improvements incorporated into WCDS Data Governance Policies
- Three year Strategic and Technology plan under update
- Strategic Initiative report being updated to include measures, targets and metrics to better convey progress and success criteria
- WCDS planning and participation for CalACES migration




Overall health of each Strategic Goal

SG1 – 

SG2 – 

SG3 – 

Currently only reporting on health of process and execution. Effectiveness and outcome of effort to be included in the future

-  = On track
-  = Off track
-  = At risk

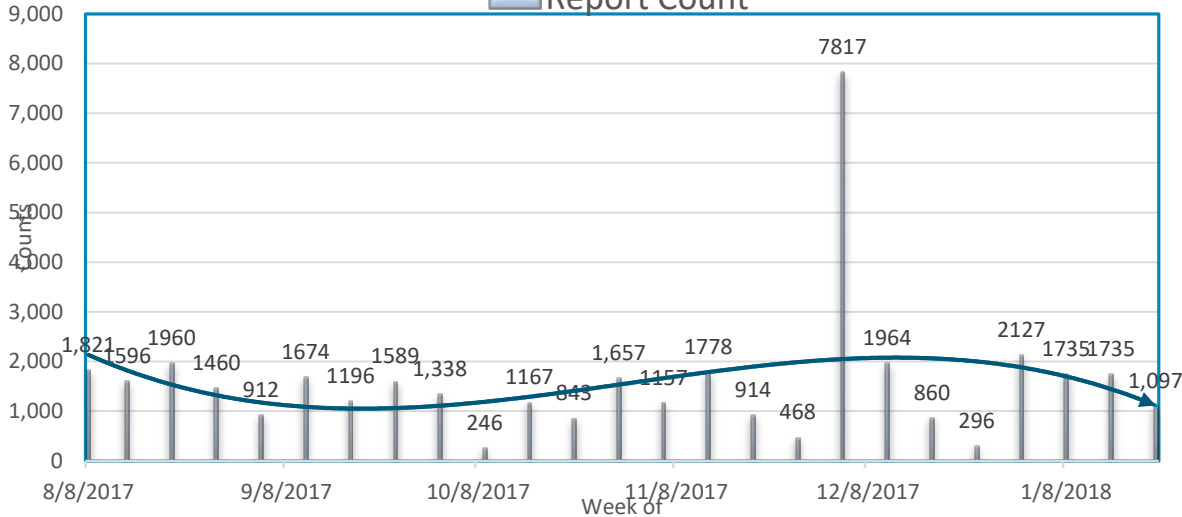
Strategic Engagement, Tracking, & Integration

Business Intelligence Tracking

February 09, 2018

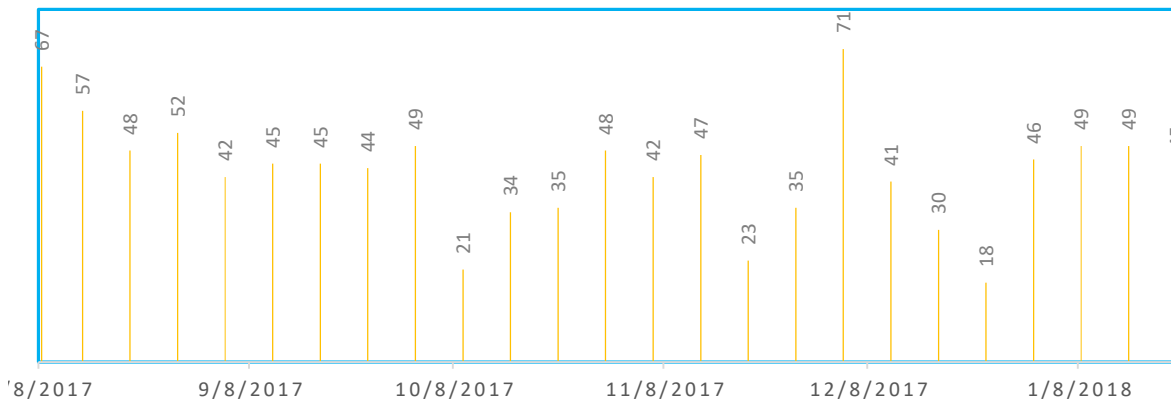
CalWIN Business Intelligence Usage

Report Count



CALWIN BUSINESS INTELLIGENCE USUAGE

Number of Users



Business Intelligence (BI)

Monitor and Improve:

- Data Quality
- System Stability
- Performance
- Operational Response
- County Support
- User Security and Access
- Content Delivery Options

January Activities

- *BI Communication and Adoption Improvement*
- *Initiate MR to BI Crosswalk delivery*

February Activities

- *Present BI Campaign Framework / Details*
- *Stand up of Central Data Definitions Repository*
- *Communicate MR Retirement Strategy*

Strategic Engagement, Tracking, & Integration

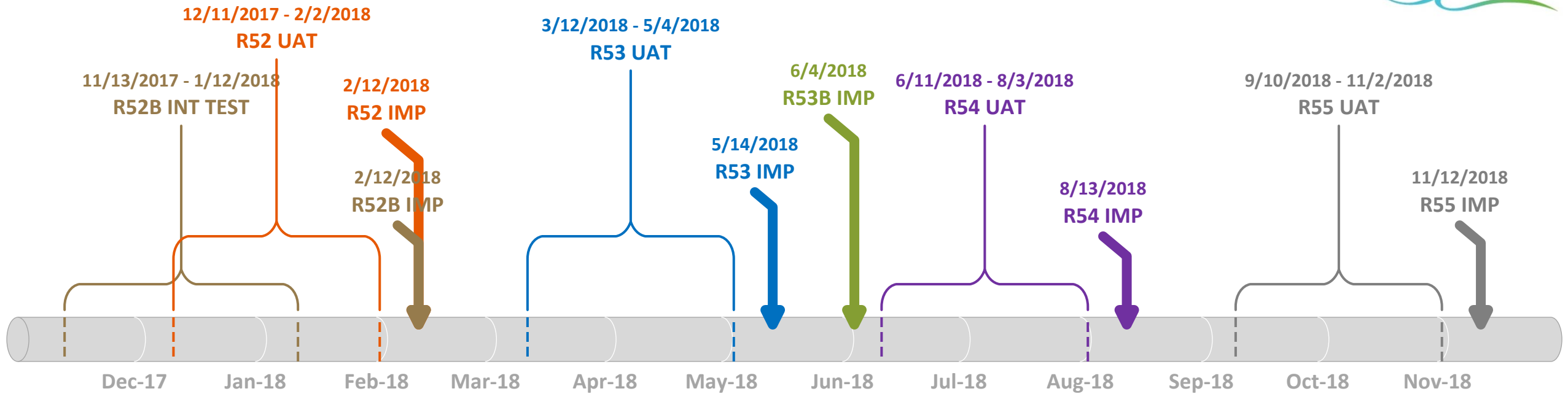
Business Intelligence Relaunch Campaign

December 14, 2017



Impact Area	Impact Strategy	Impact Timeframe
Adoption	Training Delivery	12/2017 – 12/2018
Operations	Back to Basics Meetings	12/2017 – 02/2018
Communication	Enhanced PAT Utilization	Launched in 2018
Internal SME	WCDS Led Data Mining	Begin in 02/2018

CalWIN Release Delivery Impact



R52 – 2/12/18
(28,296 Effort Hours*)

- 40846 Inc Character Limit on CC
- 41364 Print Functionality for Corresp
- 42259 Re-eval Manifest Proc MyBCW
- 42332 TANF TOA Block Entries
- 42339 Update Online CC Maint Funct
- 42453 Display Sanction Sum Window
- 42457 M42-101 Enh Aged Out CW
- 42458 Inc Daily Attend Place Values
- 42624 Responsive Design App for Bens
- 42755 Pop MC 355 w Items Not Ver
- 42871 SSI/SSA Retro Pmt Updt ACWL
- 42872 Property Exmptn for LTC Pol
- 43053 Renewal SQL Updates
- 43054 CMS Repl HIC No MC Card
- 43442 Update RRR Date
- 43743 eICT Enhancement Phase I
- 43920 Auto rerun EDRs
- 43933 Exp Output of CW Prnt Screen
- 42175 MOD00 CW Homeless Assistance Once Per Year
- 45763 New OHC Values & Logic Changes
- 44461 CalWIN Security Workgroup
- 46135 End-date Obsolete Corresp - Post 6244 Conversion (Proposal 45862)

- R52B – CalHEERS**
18.2
(4135 Effort Hours*)
- 43729 MOD00 Identify case updates enhancements
 - 44690 Income Mapping Updates
 - 45679 TOD CalHEERS 18.2

R53 – 5/14/18
(27,525 Effort Hours*)

- 41758 CalHEERS Horizontal Integration Report
- 42894 CalWorks Removal of Deceased Child
- 43103 Evaluate Discrepancy Window for Future Months
- 43125 MOD00 Add RRR's for Medi-Cal in My BCW Portal
- 43140 CalWORKs School Attendance Changes
- 43141 Automate WTW2 Variables
- 43386 Client Correspondence Batch Queue Improvements
- 43924 Contact CalWIN – Reporting
- 44074 MOD00 eICT Enhancement Phase II
- 44444 Add STOP & bounce back functionality to CalWIN Notifications (text & email)
- 44685 MOD00 CalWorks Immunizations Changes
- 45028 Display EDR data for CalHEERS errors
- 44319 Touch ID Functionality on MyBenefits CalWIN Mobile Application
- 40058 Oracle 12C upgrade
- 45986 Stop sending Non-authorized disposition to CalHEERS for PE

R53B – 6/4/18
(952 Effort Hours*)

- 45606 IE Reason Codes for SAWS Notices
- 44691 Update RRR date for MAGI Deemed Infant

R54 – 8/13/18
(32,646 Effort Hours*)

- 38069 ABAWD Part 1C
- 42597 STAT 47 Report - Delivery thru Business Intelligence
- 42810 MOD00 CW2219/CW2218 App for non-needy caretaker
- 43152 Automation of CalWIN Correspondences for Appointment Scheduling
- 43400 Discontinuing CW for Procedural Reasons at RRR
- 43690 OI and OP Adjustments
- 44889 Updating Monthly Master Database Report for CC to reflect Exstream structures
- 45025 FC to 4M at age 18
- 45153 Add MyBCW Reset Password Capability in CalWIN
- 45155 Responsive Design of the Portal
- 45493 Correct Outgoing RRR Packets
- 45608 2 Payees for an AAP Case
- 45760 NA832 Auto Variables
- 45761 Adding Missing Variables indicator to CC Print Queue window
- 45762 Prorating SCI in FC
- 42470 CA EBT 3 Consortia Features
- 43125 MOD00 Add RRR's for Medi-Cal in MyBCW Portal (Proposal 45350)

R55 – 11/12/18
(9,853 Effort Hours*)

- 42811 MOD Core CalWIN: CF 30-60 Day Denial Process
- 45024 Enhance Notification Solution To Display Messages in MyBCW/Mobile
- 45026 Authorized Representative by Program
- 41195 CF 296 CalFresh Monthly Caseload Movement Statistical Report.
- 46114 CW Child Support Penalty at Intake
- 44890 ESAP RRR Process Modification (Project 46337)

*Forecasted total Effort Hours will increase as estimates are finalized and if additional content is added to the releases.

PROPOSALS OPEN FOR CONSIDERATION



REGULATORY/LEGAL TYPES (TO SUPPORT REGULATORY COMPLIANCE, INCLUDING NEW OR CHANGED REGULATIONS)

TITLE	DESCRIPTION (high level)	PRIMARY PROGRAMS OR AREA
45748 MONTHLY ESAP REPORT FOR QC	CDSS requests that CalWIN send ESAP indicator through the interface for them to pull for their CPS and QNA files (PPM 44890). Until the change is implemented, CalWIN will need to send monthly lists of approved and denied ESAP cases to CDSS.	CalFresh-Business Intelligence
45363 CDSS CF 18 CALFRESH CHURN REPORT	CF 18 is a new State Report for tracking CalFresh churn.	CalFresh Business Intelligence
45257 REVISED CF 296 STATE REPORT ERRATA 2	To support counties in meeting the requirements in ACL 16-39E2 (Errata 2) for CalFresh Monthly Caseload Movement Statistical Report CF 296, an urgent proposal requesting SQL solution for all metrics in the report. This proposal aims to provide a short term solution for counties to meet their reporting requirement.	CalFresh Business Intelligence
45849 CF 296 STATE REPORT ERRA 2 PART 1 (SQL SOLUTION)	To support counties in meeting the requirements in ACL 16-39E2 (Errata 2) for CalFresh Monthly Caseload Movement Statistical Report CF 296, this is an urgent proposal requesting SQL solution for part A and B of the report	CalFresh Business Intelligence
41943 STANDARD MEDICAL DEDUCTION REPORTING & LONG TERM ECAP SOLUTION	FNS approved a waiver which will allow California to establish a Standard Medical Deduction (SMD). As part of the waiver, CalWIN must provide an initial report and yearly reports.	CalFresh <i>Effective 12/1/2017</i>
44894 E-NOA CONFIRMATION NOTICE	CDSS re-applied for and were approved the e-NOA waiver. The new waiver replaces waivers 2120033 &	CalFresh

	2120045 and is active August 1, 2017 through July 31, 2019. As part of the waiver requirements, if a CalFresh household opts in to E-NOA, the county is to provide the household a confirmation e-mail and paper mail notice with instructions on how to log-in to their account to view notices.	
43919 ABLE ACCOUNTS FOR CW/CF	The federal government allows disabled individuals to open Achieving a Better Life Experience (ABLE) savings accounts without losing eligibility to public assistance benefits.	CalWORKs/CalFresh
45258 SB380 CW VOLUNTARY EXCLUSION	SB 380 prohibits the inclusion of a stepsibling or half-sibling for whom child support payments are received as specified, in the number of needy persons in the same family for the purposes of determining the maximum aid payment. Such exclusion must be requested by the parent or caretaker relative in writing. CalWIN must allow the exclusion of selected stepsiblings or half-siblings from the AU requesting aid.	CalWORKs <i>Effective 11/1/2018</i>
45256 AB236 CW HA FAMILY REUNIFICATION	CalWORKs Homeless Assistance must be made available to homeless families that would be eligible for aid under CalWORKs but for the fact that the only child in the family is in out-of-home placement or receiving family reunification services and the county determines that homeless assistance is necessary.	CalWORKs <i>Effective 1/1/2018</i>
45255 AB480 WTW DIAPER SUPPLEMENT	Effective April 1, 2018, WTW participants in a WTW plan are eligible for \$30 per month to assist with diaper costs for each child who is under 36 months of age. This is to be paid as a supportive service.	CalWORKs <i>Effective 4/1/2018</i>
41490 MEDI-CAL HIERARCHY (ACWDL 17-03)	Instituted the Medi-Cal Hierarchy based off of ACWDL 17-03. This will include a PAT with counties.	Medi-Cal/ACA

46100 90 DAY CURE PERIOD UPDATE	Update 90 day cure period to a 90 day cycle not to end of month 90 days occurs.	Medi-Cal/ACA
43761 SOFT PAUSE AND RENEWALS	Current CalWIN functionality is that if a case goes into soft pause, it will remain there until a worker lifts the soft pause indicator and grants the appropriate benefits. Alternatively, if a case is in Soft Pause at the initial BRE call, and everyone is e-verified, then CalWIN extends the redetermination date one year. Functionality changes to address individuals in soft pause and renewal due.	Medi-Cal/ACA
43760 REMOVING MANDATORY DESIGNATION ON HEALTH INSURANCE FIELDS	Per DHCS and ACWDL 13-12, counties do not need to ask for OHC information as DHCS interfaces with different sources to get that information. CalWIN will need to remove the mandatory coding/functionality on the additional health insurance fields.	Medi-Cal/ACA
42213 AUTO UPDATE RENEWAL DATE FOR E-VERIFIED BUT CALWIN BATCH EXCEPTION	Automate the SQL to extend the Renewal date for cases who are e-verified during the RDOM26J Job and the case is exceptioned out.	Medi-Cal/ACA-CalHEERS
44123 POPULATE MC 0216 WHEN NO RECORD EXISTS IN CALWIN	If there is no open record for a beneficiary, CalWIN populates the 216 as 'none reported' for any of the elements that CalHEERS e-verifies. As there is no name populating on the 216, the subsequent NOA did not include a name.	Medi-Cal/ACA
44671 LONG TERM SOLUTION FOR MAGI NCO	Permanent Solution for MAGI discontinuances at RRR.	Medi-Cal/ACA
46235 BAR CODE FUNCTIONALITY ON MC 210PS	Add barcode functionality to the MC 210PS to be able to scan the form into CalWIN to prevent the case from discontinuing at county NCO.	Medi-Cal/ACA
45679 TOD CALHEERS 18.2	Testing Only Support for Release 52B (CalHEERS 18.2)	Medi-Cal/ACA-CalHEERS

	With CalHEERS release 18.2, SIR107428 will require CalWIN to update the compare logic: Received Indian Health Service and Eligible For Indian Health Service to be defaulted to 'N' on the response DER and unsolicited DER on CalHEERS side when we send null.	Medi-Cal/ACA-CalHEERS
43773 IE REASON CODES FOR SAWS NOTICES (CALHEERS 87156)	Reason codes for Disc and Denial Noticing Gaps	Medi-Cal/ACA-CalHEERS
43351 REVISED DHCS RENEWALS MASTER REPORT (2.3)	Business Intelligence solution for revised DHCS Renewals Master Report. This has been initiated to handle the changes coming from the State (DHCS) and from enhancements made to the original SQLs.	Medi-Cal/ACA-Business Intelligence
45041 FULLY AUTOMATING THE NA791 NOTICE	Fully automate the NA791 so when users grant, disc, or deny cases, Only the proper reason codes generate on the NOA.	Foster Care
44164 REVISED CA 237 KG STATE REPORT (DRAFT ACL)	Revision of the CA 237 KG - Kinship Guardianship Assistance Payment (Kin-GAP) Program Caseload Movement Report. The CA 237 KG-F (Federal Report) will be discontinued.	Kin-Gap-Business Intelligence
45291 CLIENT CORRESPONDENCE LANGUAGE EXPANSION	The State is providing or beginning to provide additional languages for their state issued correspondences. The project is to expand CalWIN's ability to support the added languages. Additional languages are as follows: Be Vu Il - Cushite (CU), Formosan (FO), Japanese (JA), Mien (MI), Punjabi (PU), Portuguese (PO), Syrian (SY), Ukranian (UK) / ACA languages are: Hindi (HI), Thai (TH). CalWIN will be retaining the existing languages. With the addition of the new languages, CalWIN will be supporting a total of 19 standard languages (for CalWORKs and CalFresh) and the 2 additional languages for ACA/Medi-Cal.	Client Correspondence-Notice CalWIN

	Confirmed with translation vendor, able to support translating the new languages.	
45861 ADD NEW STATE LANGUAGES TO EXSTREAM AND CALWIN	The State is providing or beginning to provide additional languages for their state issued correspondences. Proposal 45291 was opened to add all these languages. Research revealed that only four of the ten languages is currently supported by the Exstream application. The scope of 45291 was reduced to expedite the effort to include those four languages: Japanese, Portuguese, Ukrainian, and for ACA, Thai. This leaves the remaining six languages unsupported. The Exstream application needs to be enhanced to include the addition of the six languages before the translations can be implemented in CalWIN.	
44113 UPDATES TO VERIFICATION CHECKLIST (VCL)	Updates to Verification Checklist (VCL)	Multiple programs



ENHANCEMENTS (NON-REGULATORY IN NATURE, USABILITY, NEW FEATURES/FUNCTIONS)

TITLE	DESCRIPTION (high level)	PRIMARY PROGRAMS OR AREAS
45788 INCREASE NSDI LIMIT FOR WRAP AND AAP	Counties have been experience issues with granting more than \$9,999 on WRAP & AAP cases, and in CalWIN that field does not allow user to change amount, creating an alert. The counties want to raise the amount to \$19,999	Foster Care-AAP
45751 FOSTER PARENT RECRUITMENT, RETENTION & CHILD CARE SUPPORT	Santa Clara asking to pay FC child Care payments through NSDI window in CalWIN and to report it on the CA800.	Foster Care

42848 ICT NOAS UPDATE	CalWIN currently sends out full scope ICT notices for individuals who are eligible to restricted scope benefits. In addition there are no ICT approvals for limited benefits and for premium TLICP ICT notices.	Medi-Cal/ACA
41856 ENHANCEMENT TO ADMIN-VERIFICATION OF INCOME FOR CALHEERS	Admin-verification of income and how it's being sent to CalHEERS.	Medi-Cal/ACA
37672 AUTOMATICALLY SENDING 604 IPS FOR INDIVIDUALS TURNING 65	Sending out the 604 IPS automatically for individuals who are turning 65.	Medi-Cal/ACA
43759 BRE NOT CALLED UPDATES	Place the BRE not called reason on the Data Conflict Window. The worker can see and fix the conflict before EDBC is ran. This will help counties be more efficient and create less BRE calls.	Medi-Cal/ACA
45120 DYNAMIC REQUIRED DATA FOR MAGI & APTC	Initiate separate queues and revise mandatory field requirements for MAGI/APTC only cases.	Medi-Cal/ACA-usability
45119 DISPLAY MEDI-CAL TYPE IN DATA COLLECTION AND WRAP UP	This solution would inform various users either at the beginning of the workflow or at the end, exactly what type of case it is, and therefore what rules/regulations apply. This project would add Medi-Cal type (MAGI only, Non MAGI, Mixed MC, or Mixed HH) to either/or Data Collection or Wrap Up.	Medi-Cal/ACA-usability
45118 AUTO CASE MATCHING FOR REFERRALS	Provide a way to easily display potential cases already in CalWIN. Flag the referrals on the main window so they would be identifiable. This would need to match on person data, like CIN, SSN, Name, DOB, etc. May be able to leverage linking logic or Index Clearance.	Medi-Cal/ACA-usability
45117 AUTO LOAD CALHEERS RESULTS	Auto load CalHEERS results without having to re-run eligibility again.	Medi-Cal/ACA-usability
45656 ADD STATUS TO THE SEARCH IEVS APPLICANT REPORT WINDOW	Counties would like to add the IEVS Applicant Report disposition status to the "Search IEVS Applicant Reports" window. This will save time as workers can quickly determine the status of a report as well as potentially reducing the number of	IEVS-Interfaces OPAC review during 1/25/18 meeting, return to 2/22/18 meeting

	audit findings for incomplete IEVS Report review.	
42366 REPORT OUTPUT CONTENT MANAGEMENT SOLUTION	Define solution to support Business Intelligence report output storage, management and retrieval	Business Intelligence
44120 BUSINESS INTELLIGENCE APPLICATION INFORMATION OFFICE AND UNIT COMPARISON	CalWIN BI must display the breakdown of the aggregate result for each office and unit when users filter the reports by selecting multiple offices or multiple units. CalWIN BI must display the detail reports via a drill down based on the office or unit filter.	Business Intelligence
44118 BUSINESS INTELLIGENCE USER PROFILES	CalWIN BI must create user profiles that allow counties the flexibility to include or exclude dashboards or reports as required by operational needs.	Business Intelligence
44117 BUSINESS INTELLIGENCE APPLICATION PROCESSING TIMELINESS	When users drill down to the program detail report, CalWIN BI must display Case ID, Application ID, Application Date, Application Entry Date, Mandated Due Date, Original Action Date, Original Program Status, Current Program Status and the Number of Days Elapsed. When users filter the report by office and or by unit, CalWIN BI must display data associated with original case assignment and original disposition. With the above changes, CalWIN BI must modify current security model to allow users with security levels 3-5 to view the report.	Business Intelligence
45189 BUSINESS INTELLIGENCE DATA LABEL STANDARDIZATION	<ul style="list-style-type: none"> • For all current data value that are blank, "Unknown," or "U", CalWIN BI must change the display values to: <ul style="list-style-type: none"> o Blank = "No data in CalWIN" o U = "Invalid data" o Unknown = "Invalid data" • CalWIN BI must follow this data label standardization for all current and future BI reports. 	Business Intelligence
45864 CR5517 CC MONTHLY PRINT QUEUE REPORT ENHANCEMENTS	WCDS and the Counties are requesting: <ul style="list-style-type: none"> • The frequency of the CR 5517 be increased to at least weekly, 	Client Correspondence-Notice CalWIN

	<ul style="list-style-type: none"> • An indicator be added to the CR 5517 report that will identify those correspondences that have been requested to be deleted but were not successful, This will provide information regarding the mismatch between what is visible and searchable in CalWIN and what is on the report. • An indicator be added for those correspondences that are stuck in the queue (as highlighted in the SR 578055/589538 report. 	
44153 HEALTHCARE NOA PRINT DETAIL OUTPUT	Counties expressed the need for additional details (new columns) to be added to the Batch Details tab. After implementation of R49; and practical usage of the Auto-Reports against Print vendor invoice & #s the present data elements are insufficient for adequate county processing.	Client Correspondence-Notice CalWIN
43188 COUNTY CC PRINT QUEUE MANAGEMENT SOLUTION	Providing a means for the counties to manage their Client Correspondence print queues to allow for the expedited solution of for the Automated batch monitoring. CalWIN must be modified to provide the Counties a means to report and/or communicate; Batch errors, or CC errors that remain in the Queue for timely worker action, (i.e., CC print Queue management tools).	Client Correspondence-Notice CalWIN
44030 RETENTION OF BATCH PRINT OUTPUT FILES AND CC PRINT CONTENT REPORTS	<p>Sacramento County is requesting on behalf of all counties that DXC retain the following for five years:</p> <ol style="list-style-type: none"> 1. Retain All Batch print files (PCL and PDF) for five years – These must be the exact files that were sent to DFS; not replicated or modified in any manner 2. Retain all supporting reports and data (manual and automated) for five years. 	Client Correspondence-Notice CalWIN
44707 RE-EVALUATE THE CREATE A MYBCW ACCOUNT PROCESS IN MYBCW	Allow MyBCW customers without a social security number the ability to create a MyBCW account. Find a way other than requesting a social security number to be able to create an account	Self Service-MyBCW Portal/Mobile

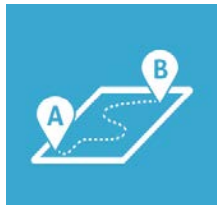
44121 EASILY IDENTIFY MYBCW ACCOUNT HOLDERS IN CALWIN	Currently in CalWIN there is no way to tell if a House Hold member of a case has an active MyBenefits CalWIN Portal account. Counties have requested this functionality be added as it would help them identify which cases would benefit from MyBCW outreach.	Self Service-MyBCW Portal/Mobile
44449 ATTACH PROGRAM NAME TO CASE UPDATES RECEIVED IN CALWIN FROM MYBCW	CalWIN and/or MyBCW add a requirement for the MyBCW user to select a Program when uploading Case Update documents in BCW. It will expedite assigning tasks. The lack of Program attached to the Case Update records makes the process of assigning and working these Case Updates extremely challenging, as each active Program, and some newly discontinued Programs, will be assigned a task, or provided the record, for processing.	Self Service-MyBCW Portal/Mobile
45622-PRINT OUT IMMEDIATE FORM FOR PROOF OF BENEFITS FROM MYBCW PORTAL	Currently in MyBenefits CalWIN (MyBCW), users can't print an immediate document displaying their current benefits or ongoing benefits for any of the CalWIN programs. This has to be printed out of CalWIN or if they have a MyBCW account and are signed up for eNOA's, they can have one sent in the mail to them. Customers come into our office on a daily basis requesting a document with their name, address and indication that they have active benefits.	Self Service-MyBCW Portal/Mobile OPAC review during 1/25/18 meeting, return to 2/22/18 meeting
44876 UPDATE CALWIN INTERFACE TO ALIGN WITH THE NEW VERSION OF VACS	VACS is changing and analysis needed what and if to update CalWIN	Interfaces
44125 INSIGHT GATHERING- IMPROVING WTW PROCESS & EFFICIENCY	Pursue creating a solution which would increase efficiency and productivity for WTW.	Usability OPAC review during 1/25/18 meeting, return to 2/22/18 meeting
45114 RESORTING OF FAVORITE WINDOWS	When using CWEA, counties would like the "My Favorites" windows to maintain to how they have set it up to best help each user and to retain that order it was put in when logging back in at a later date.	Usability OPAC review during 1/25/18 meeting, return to 2/22/18 meeting

43939 MODIFY THE EICT DOCUMENT UPLOAD PROCESS	<p>Uploading documents for eICT is time consuming and arduous requiring individual documents be moved from imaging storage to local storage and then loaded 1 at a time into CalWIN. Possibility of loading collections of identified documents directly into via SFTP servers. We are discussing the possibility of reversing the process that already occurs wherein eICT documents being received by a county are loaded into SFTP and automatically saved to document imaging system</p>	Usability
44637 CORE CALWIN SECURITY CAPABILITY ENHANCEMENTS	<p>Currently we provided access to some external organization to CalWIN Web Application (CWA). CWA was originally designed to allow Child Support Users inquiry access to CalWIN Client specific information pertinent to IVD compliance. At the time Core CalWIN did not have a web based front end. Since CWEA, CalWIN application is now a web based and the need to keep CWA is no longer necessary. This proposal is to find solutions to enhance the security access for CWEA windows. Provide the capabilities to only given specific windows access to certain users.</p>	Security
44996 CD SAC MYBCW LINK	<p>SAC wants to provide a link in the MyBCW portal for clients to be transferred to a County webpage where they can schedule or reschedule their own appointments using a County system. This is similar to the request from SDG to provide a link to their County CFET page (Project 43396), except that SAC wants MyBCW to forward a secure token to the County when redirecting the client to the County web page</p>	County Direct/technical-self service
45568 CD SAC CASE COMMENTS INTERFACE	<p>Sacramento County uses an in-house task tracking system where workers can create case comments for CalWIN and the task status is then updated. Workers must then</p>	County-Direct/usability

	<p>copy and paste the case comment directly into CalWIN as well. This creates extra steps for the workers.</p> <p>Sacramento would like to be able to send real-time transactions to CalWIN via API to input the case comments from our system to CalWIN in real-time. Technical details to be worked out between DXC and county technical staff.</p>	
45567 CD SAC APPOINTMENT SCHEDULING INTERFACE	<p>Sacramento County uses an in-house tracking system for scheduling and updating client appointments. When appointments are created or updated, workers must also manually update CalWIN. This duplicate work wastes time.</p> <p>Sacramento would like to be able to send real-time transactions to CalWIN via API to input the appointments and appointment updates from our system to CalWIN in real-time.</p>	County-Direct/usability
44996 CD SAC MYBCW LINK	<p>SAC wants to provide a link in the MyBCW portal for clients to be transferred to a County webpage where they can schedule or reschedule their own appointments using a County system. This is similar to the request from SDG to provide a link to their County CFET page (Project 43396), except that SAC wants MyBCW to forward a secure token to the County when redirecting the client to the County web page</p>	County Direct/self-service usability
44978 CD FRS RESTAURANT MEALS PROGRAM	<p>Fresno would like the following completed to implement RMP:</p> <ol style="list-style-type: none"> 1. Run a Mass Update on CF cases to identify cases eligible to the RMP and activate card for usage at approved restaurants. 2. Create a correspondence to be sent when an individual is approved for the RMP that includes participating restaurants in the county. Restaurants can be added/removed so must have capability to add and remove restaurants from notice after implementation. 	County Direct/CalFresh

	3. Create a correspondence to be sent when an individual is terminated from the RMP.	
44862 CD ORG GR APPROVAL NOA – CALWIN 1 AT RRR	The GR Approval NOA CalWIN 1- Orange to be auto triggered after the RRR Authorization. CalWIN 1B should not be triggered after RRR authorization.	County Direct/GA-GR
46220 CD ORG GR NOA CHANGES	Orange County request GR NOA changes	County Direct/GA-GR
46239 CD SFO MYBCW ONE CASH PROGRAM	<p>In MyBCW, if an individual selects CalWORKs, the GA box will become disabled. If GA was already selected and the individual subsequently selects CW, the GA box will become unchecked and disabled.</p> <p>A Pop Up message will appear as well indicating that if they apply for CalWORKs, they cannot apply for GA too. The message should also include high level Program eligibility info.</p> <p>If the CW box is unchecked, it would re-enable the GA box to allow it to be checked.</p> <p>This functionality is to be available for counties to decide if they would like to utilize as an option on County Worker. This is similar to how 41759 implemented an option to be selected on County Worker which created a message informing the applicant they must apply for MC too in order to be eligible to GA.</p>	County Direct/Self-Service-GA/GR
46157 CD ALA VRU OSB CONFIGURATION SUPPORT	The County is requesting DXC consultation and support to implement the services provided in 2015 with Change request 6966 and proposal 31361. As defined in CR6966 DXC will support any questions related to the OSB migration and assist with connectivity to the project site VRU and OSB Training and Production environments. Scope does not include any firewall changes. The scope does not include creation of System Test Scripts and System Testing.	County Direct-Consultation

45824 CD SMT GA BEGINNING DATE OF AID AUTOMATION	Currently for General Assistance, if client came and applied for aid in the middle of last month but does not provide all the requested verifications within that month, the BDOA will need to be manually changed to the first day of the month in which the client submitted all verifications. San Mateo request DXC to automate process of updating BDOA to first day of month in which client submits all verifications.	County-Direct/GA-GR
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STRATEGIC (AT DIRECTION OF THE BOARD, TYPICALLY BROADENS REACH TO NEW MARKETS OR COMPETITIVE LANDSCAPE)

43672 CAPTURE OF EXTERNAL DATA	WCDS requested a solution to be provided which allows CalWIN to accept data from counties that can be used in different reports. These are mainly data that is not captured in CalWIN, yet needs to be provided in different reports. These can be reports to State agency or other external stakeholder.
40749 FULL DAILY DATA AVAILABLE IN BI	BI has a requirement that previous day's CalWIN data including Batch results to be available in CalWIN Business Intelligence. Currently partial batch data is made available.
46126 SELF SERVICE PORTAL - ADDITIONAL TOOLS	<p>WCDS has requested a solution to provide self-service user access administration to the counties. This solution should allow county staff (in addition to project staff) to create, modify and remove user access to CalWIN based applications such as SR Help Desk, ALM, PPM, CalWIN Exchange, Executive Scorecard, and CA Service Desk. Per Project 41664, DXC claimed and demonstrated successful Proof of Concept implementation of Computer Associates' (CA) Identity Management Appliance software to provide the capability required. Proposal 44944 includes standing up this capability with full support for CalWIN Business Intelligence and ShareCalWIN. This proposal is to have the following tools mentioned be fully supported as well:</p> <ul style="list-style-type: none"> • ALM • PPM • CalWIN Exchange • Executive Scorecard • CA Service Desk Manager
34541 BUSINESS INTELLIGENCE - MOBILE	The CalWIN Business Intelligence (BI) project has a requirement to introduce the capability to access dashboards developed as part of the solution through a mobile device.
45284 APPLICATION ACTIVITY MONTHLY STATE REPORTS DELIVERY THROUGH BUSINESS INTELLIGENCE- WAVE 2	<p>To provide counties with a standardization of reporting data to the State, CalWIN will deliver the following reports via CalWIN Business Intelligence:</p> <ul style="list-style-type: none"> • CA 1037 – Cash Assistance Program for Immigrants Monthly Caseload Movement Statistical Report • CA 1037 – Cash Assistance Program for Immigrants Monthly Caseload Report

	<ul style="list-style-type: none"> • CA 253 – CW California Work Opportunity and Responsibility to Kids (CalWORKs) Cash Grant Caseload Movement Report • CA 255 – CW California Work Opportunity and Responsibility to Kids (CalWORKs) Cash Grant Caseload Movement • MC 237 OBRA - Caseload Movement and Activity Report, Outstation Users- OBRA 90 • MC 237 Perinatal – Perinatal Caseload Movement and Activity Report, Outstation Users, Perinatal • SC 12 – Special Circumstances Program Monthly Caseload Movement Statistical
44944 SELF SERVICE ADMINISTRATIVE PORTAL	<p>WCDS has requested a solution to provide self-service user access administration to the counties. This solution should be able to allow county staff (in addition to project staff) to create, modify and remove user access to CalWIN based applications such as Business Intelligence, SR Help Desk, PPM and ShareCalWIN. In addition, this solution needs to allow Security Level settings for CalWIN Business Intelligence system. Per Project 41664, DXC claimed and demonstrated successful Proof of Concept implementation of Computer Associates' (CA) Identity Management Appliance software to provide the capability required.</p>
39609 SEPARATION OF INCOME BY PROGRAM	<p>Due to the differing rules each program has regarding counting or excluding incomes and complexity added by CalHEERS income rules. Also will mirror functionality in LRS.</p>